

# GEORGIA NUTRITION ADVISORY COUNCIL OF THE YEAR

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## Judging Requirements and Guidelines

The Georgia Nutrition Advisory Council (NAC) of the Year Award recognizes a NAC that has accomplished one special project or activity that FOCUSED on creating a positive image or awareness of its program.

### General Information:

- No entry fee or affiliation fee is required.
- Information follows that outlines the guidelines regarding the content and format of the materials to be submitted for judging and the criteria the judges will use. **It is very important to follow all guidelines. Entries that do not follow the guidelines will be disqualified.**
- **All entries must be in GSNA Headquarters by March 1, 2024.**

### Qualifying Information:

- NACs that wish to participate in the contest must submit an affiliation application to GSNA Headquarters, postmarked by **October 1, 2023.**
- At least one NAC advisor must be a current member of GSNA.
- The NAC must be based in a local school. A district-wide group is not eligible.

### Entry Format:

- The entry should be submitted on 8-1/2 x 11 paper and stapled or clipped together. **Smaller or larger entries will be disqualified.**
- Entry should be typewritten, organized as described below, and intact.
- Entry must include:
  1. Nutrition Advisory Council of the Year Award cover page.
  2. Background information on the NAC (one page maximum, one-sided) including:
    - a. A list of NAC members and advisors.
    - b. A good quality photo of the NAC group, including advisors.
    - c. A paragraph describing the NAC's program and school community. (i.e. Tell us about your NAC program, why you have a NAC, etc.)
  3. NAC project information and description (two pages maximum, one-sided)
    - a. The project should have a defined goal and the goal must be FOCUSED on promoting the school nutrition program. The more creative the goal is, the better. NACs are encouraged to explore various avenues of interest, such as improving the school foodservice program, improving participation, educating the school and/or community about nutrition and good health, and heightening awareness of the school nutrition program.
    - b. A brief description of the goal of the project.
    - c. A description of why the project was selected.
    - d. A description of how the NAC was involved in the planning and implementation of the project.
    - e. Graphs, photos, letters, etc. may be included as documentation. **Limit to two pieces of documentation.**

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4. Project results (one page maximum, one-sided)
  - a. A brief summary of how the overall goal was met.
  - b. Graphs, photos, letters, etc. may be included as documentation. **Limit to two pieces of documentation.**
  - c. Information about the intent of the project. Was this a short-term project or one with long-range involvement?

## **Summary of Entry Format:**

1. **NAC of the Year Award cover page**
2. **NAC background (one page maximum, one-sided)**
3. **NAC project information (two pages maximum, one-sided) with a maximum of two pieces of documentation.**
4. **Project results (one page maximum, one-sided) with a maximum of two pieces of documentation.**

## **State Judging**

The winner will be announced at the annual GSNA conference.

The winner will receive a plaque and monetary prize (to be determined according to budget).

A minimum of three judges will evaluate and select the winner. The following are a recommended panel of judges:

1. The current or a past state NAC Chair
2. The current or a past state President.
3. An industry representative

**In the case of a tie, an impartial member of the Executive Board will cast the deciding vote.**

**ENTRIES MUST BE SUBMITTED TO GSNA HEADQUARTERS AND IN THE OFFICE BY MARCH 1, 2024. NO FAXED ENTRIES WILL BE ACCEPTED.**

**Mail to: GSNA, 2372 Main Street, Tucker, GA 30084**

**Email to: [info@georgiaschoolnutrition.com](mailto:info@georgiaschoolnutrition.com) Subject line: NAC of Year 2024**

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## **COVER PAGE**

LOCAL CHAPTER NAME \_\_\_\_\_ DISTRICT NUMBER \_\_\_\_\_

SCHOOL NAME \_\_\_\_\_

SCHOOL ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SCHOOL PHONE \_\_\_\_\_

MANAGERS NAME \_\_\_\_\_

NUMBER OF NAC STUDENTS \_\_\_\_\_

NAMES OF NAC ADVISORS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **CONTACT INFORMATION**

WHO IS RESPONSIBLE FOR THE NAC OF THE YEAR AWARD ENTRY?

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

E-MAIL \_\_\_\_\_

THANK YOU FOR PARTICIPATING IN THE NAC of the YEAR AWARD

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## **General Qualifications and Format Checklist**

ENTRANT'S SCHOOL NAME \_\_\_\_\_

\_\_\_\_\_ VERIFIED

NAC ADVISOR IS A CURRENT GSNA MEMBER  
Exp. date \_\_\_\_\_

\_\_\_\_\_ VERIFIED

NAC AFFILIATED WITH GSNA BY OCTOBER 1st (PRINTOUT PROVIDED BY GSNA)

\_\_\_\_\_ VERIFIED

NAC IS AN INDIVIDUAL SCHOOL AND NOT A DISTRICT

\_\_\_\_\_ VERIFIED

NAC OF THE YEAR AWARD IN STATE OFFICE BY MARCH 1, 2024

\_\_\_\_\_ VERIFIED

TOTAL NUMBER OF PAGES DOES NOT EXCEED FIVE (THE NAC OF THE YEAR COVER PAGE AND FOUR SUPPORTING PAGES OF DOCUMENTATION)

\_\_\_\_\_ VERIFIED

ENTRY INCLUDES NAC OF THE YEAR COVER PAGE  
NO BINDERS, FOLDERS, COLORED PAPER OR DECORATIONS

\_\_\_\_\_ VERIFIED

ENTRY IS TYPEWRITTEN, ORGANIZED AND INTACT

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## Criteria/ Score Sheet

ENTRANT'S SCHOOL NAME \_\_\_\_\_

JUDGE'S # \_\_\_\_\_

<b>SECTION AWARDED</b>	<b>POSSIBLE POINTS</b>	<b>POINTS</b>
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### **NAC BIOGRAPHY (25 points max)**

NAC TEAM AFFILIATED BY DEADLINE	5 POINTS	_____
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NAC MEMBERS LISTED	5 POINTS	_____
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QUALITY PICTURE OF NAC GROUP	5 POINTS	_____
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NAC ADVISOR IS A CURRENT GSNA MEMBER	5 POINTS	_____
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DESCRIPTION OF NAC GROUP, SCHOOL ADVISORS AND PROGRAM	5 POINTS	_____
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### **REPORT ON PROJECT (120 points max)**

PROJECT DEMONSTRATES CREATIVITY	20 POINTS	_____
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PROJECT'S <i>FOCUS</i> RELATES TO NUTRITION and/or GOOD HEALTH.	20 POINTS	_____
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PROJECT IS LIMITED TO ONE CLEARLY FOCUSED GOAL.	10 POINTS	_____
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PROJECT INVOLVES STUDENTS IN PLANNING AND IMPLEMENTING.	30 POINTS	_____
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PROJECT INCLUDES SCHOOL, STAFF & COMMUNITY.	10 POINTS	_____
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DOCUMENTATION REPRESENTS THE PROJECT WELL AND DOES NOT EXCEED THE CRITERIA.	10 POINTS	_____
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THE SUMMARY OF THE PROJECT EXPLAINS HOW THE PROJECT GOAL WAS MET.	10 POINTS	_____
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ENTRY IS WELL ORGANIZED AND ASSEMBLED ACCORDING TO THE CRITERIA.	10 POINTS	_____
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<b>TOTAL POSSIBLE POINTS</b>	<b><u>145</u></b>	_____
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